



Terms of reference

CIH Member Champion network

Purpose of the group

The member champion network will be established to help create a network of members who are working in the sector, and are willing to get involved with CIH to help create new communication channels and spread the word about membership and raise awareness of CIH.

We are looking for CIH members who enjoy sharing information; enjoy being part of CIH; and are passionate about the benefits of being a CIH member. We feel these roles may be of interest to members who are looking to build their professional networks and may wish to apply for a position on a regional or national board in the future.

The network will support our goal to grow membership and support members by providing opportunities to raise their profile and help to enhance their professional networks, as well as helping to feed into organisations and provide feedback back to CIH.

Our ask to members of the network

- to act as a conduit for disseminating CIH information and updates, particularly about membership, other CIH products and services and local events and activities
- to provide informal intelligence and information around the views and feedback from other CIH members within organisations
- to help promote CIH in wider forums
- to act as a sounding board, supporting CIH to pilot new ideas, products and services in advance of development/distribution to the wider membership
- to work with regional and national boards to communicate about CIH locally and help celebrate CIH within organisations.
- We expect the role will require approx. 3 hours a month on average
- to potentially help out at other CIH events and be recognised as a go to person within their organisation

CIH's promise to members of the network

- opportunities to expand your professional network
- opportunities to develop certain skills outside of your day to day job
- opportunities to get involved in a range of activities and help other members to get the most from their CIH membership
- ongoing support, collateral and a nominated CIH support officer to help support you in the role
- recognition of your commitment to your individual CPD

Group membership

- Membership of the network is open to current CIH members
- Members will be recruited both by invitation and through an application process
- Initially the network will be limited to 4 per region in England, and up to 10 in each devolved nation. This will be reviewed after 4 months
- Members will join the network for an initial period of 24 months
- The group will be supported by CIH's head of membership, the CIH membership engagement manager and nominated CIH officers in the devolved nations and regional boards
- All members of the network will be asked to observe and abide by the CIH Code of Conduct and other relevant CIH policies and codes relevant to CIH volunteers.

Meetings

- Meetings will take place via Skype and/or webinars. Initially this will be every 3 months
- The network will be led by the membership engagement team and supported by other key CIH officers and a nominated CIH officer based in the devolved nations
- Other informal opportunities to meet, discuss and network will also be explored.