“We are an elected voluntary Regional Board, representing CIH - London, raising awareness of the Capital’s housing issues and policies by providing events and networking opportunities to our members”

PRESENT:

Lynda Hance - (LH) - (Chair) Vernon Simpson - (VS)
Alison Hayward - (AH) Lizzy Hameed - (LiH)
Ronald Albert - (RAb) Michael Baldwin - (MB)
Ken Morgan - (KM) Nikeel Hussain - (NH)
Nazima Sehir - (NS) Michelle Chivunga - (MC)
Kene Ibezi - (KI) Elliot Juliano-Ruse - (EJR)
Martyn Kingsford - (MK) Richard Ashaye - (RAsh)
Catherine Attenborough - (CA) Jan Taranczuk - (JT)

Judy Waugh - (JW) - (CIH/ Director of Membership & Education)

Observers:
Darryl Durno - (DD) Martin Green - (MG)
Michelle Adeyinka - (MA) Charles Culling - (CC)
Paul Mellish - (PM)

Robin Ward - (RW) - CIH / Minutes

Prior to the meeting proper - LH stated that KI had qualified as MRICS and PM had been awarded the 2013 David Butler Bursary. The Board expressed unanimous congratulations to both
<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Report</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1- Apologies for Absence</td>
<td>Suzannah Taylor</td>
<td></td>
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<tr>
<td>2- Approval of Minutes from Meeting held on Tuesday 3rd December 2013</td>
<td>The Minutes were agreed as a true record of the Board Meeting held on Tuesday 3rd December 2013</td>
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<td>3- Matters arising from the meeting on Tuesday 5th November 2013</td>
<td>Noted / Updated - see below</td>
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<table>
<thead>
<tr>
<th>Ref:</th>
<th>Meeting Date</th>
<th>Topic</th>
<th>Action By</th>
<th>Outcome</th>
</tr>
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<tbody>
<tr>
<td>Item 4</td>
<td>12/03/13</td>
<td>Additional microphones</td>
<td>Maheet Taylor</td>
<td>MT will try and link them in. Noted that they were used successfully at the London Welsh Centre</td>
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<td>Item 7</td>
<td>09/04/13</td>
<td>Chief Officers’ Lunches: Quotation from ROSL for sponsors</td>
<td>LH EJR</td>
<td>Prospective sponsors have withdrawn. LH to research replacement EJR checking possibility</td>
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<tr>
<td>Item 10</td>
<td>03/12/13</td>
<td>Various actions for Scheduled events</td>
<td>As indicated</td>
<td>Covered in Item 5 of this meeting</td>
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<td>Item 4/5</td>
<td>06/08/2013</td>
<td>Explanation of Members Survey results</td>
<td>LH</td>
<td>To speak to Judy Waugh JW came to speak to meeting on 7/1/13</td>
</tr>
<tr>
<td>Item 6</td>
<td>01/10/2013</td>
<td>Advertising on CIH website</td>
<td>LH</td>
<td>To write to Grainia Long with concerns of CIHLRB Web site does not have advertising on it</td>
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<tr>
<td>Item 7</td>
<td>05/11/13</td>
<td>Budget Submission</td>
<td>NS/LH</td>
<td>Completed. Awaiting confirmation of budget @ 21/2/14</td>
</tr>
<tr>
<td>Item 10</td>
<td>03/12/13</td>
<td>2nd London Conference Planning Group</td>
<td>MK</td>
<td>To report back See below **</td>
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Red = Outstanding  Green = Completed

** MK attended the first planning meeting on 12th December 2013. The Conference will be held at 236 Gray’s
Inn Road on 29/30 April 2014. Cost will be £160 per delegate - max: number 70 (including CIH staff) Chair mooted as LH or Kate Davies (Chief Executive NHHT). Tony Travers (LSE) to be invited to speak. No Conference Dinner & No Accommodation.
Richard Docker (CIH / Company Secretary to be asked about the fact that the Conference will be held during “purdah” for London Councils’ and European elections. No feedback received to date. JW volunteered to look into this.

4- Announcements

- LH explained that Suzannah Taylor had resigned from the Board - and was not standing for re-election. She added that ST’s employers had not been very supportive in giving her time off work for CIH meetings/events and that she needs to focus on her young child / work issues. She hopes to return in a year or two. The Board wished the Minutes to record its thanks & appreciation of ST’s hard work during her time on the Board.
- Louise Fisher (CIH/Coventry) has asked LH to contribute 100 words for a website feature for 2014. Topic is to be: “Our housing new year resolution” She requested suggestions from Board members and received the following:
  i) Mayor of London & housing
  ii) Reduce level of statutory homeless
  iii) Withdraw RTB
  iv) Greater recognition of London specific issues
  v) London Mayor sees housing affordability in his top 3 priorities
  vi) Be bolder - step out of comfort zone
  vii) Reduce effect of homelessness
  viii) Give London the same latitude in RTB - as Scotland
  ix) Recognise the damage they have done by removing funding for sheltered housing

This was reduced down to 4 favourites:
  a) London different to rest of England
  b) Homelessness
  c) Affordability
  d) RTB

As stated above - 100 words for the London contribution

5- Chair’s Report

LH explained that she would be including Item 8 (AGM 2014 Arrangements - Final Briefing) under this heading:
- Election for New London Board: Applications had been sought for 5 vacancies + 5 co-optees. 8 applications had been received for the 10 places &
LH and Richard Docker have agreed a procedure to save the costs of a formal ballot. All 8 applicants have agreed the process - which is the drawing of lots: the first 5 names drawn will become Board members for 2014/15 - the remaining 3 will be co-opted onto the Board. JW agreed to “oversee” the drawing of the names. The outcome of the process produced the following 5 Board members:
Elliot Juliano-Ruse
Debansu Das
Nazima Sehir
Nikeel Hussain
Martin Green
The 3 co-optees are:
Charles Culling
Michelle Adeyinka
Catherine Attenborough

All the above will be formally confirmed at the AGM on Tuesday 21 January 2014
- PRS3: This Seminar will follow on immediately after the AGM - ending at 5.00pm. From 5.00pm - 7.00pm there will be a drinks reception - the whole day being generously sponsored by Batchelors - Solicitors. Noted that bookings were very good and should be increased further as a result of an advert’ to be placed in Inside Housing.
- Member get member - The PRS3 seminar is open to members and non-members - JW agreed that for this event only, CIHLRB could resurrect the MGM campaign - but any new members must sign up “there and then” (Note: 28 new members were achieved on the day!)
- Webinar: From 10.00am - 11.00am on the day there will also be a Webinar on the Mayor’s Draft Housing Strategy to try and engage all London members in the CIH’s response to the GLA.

6- Judy Waugh
JW gave a Presentation on the Membership Strategy (hard copies had also been tabled)
The Presentation provoked much good discussion with various matters raised from the meeting.
Agreed that the Strategy would be a discussion item for the Board meeting on 1 April 2014 (Further details on proposed changes to Chartered membership, should be available by March 2014)
LH thanked JW for the presentation and insight into the Membership Strategy.
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<th>7- Mayor’s Draft Housing Strategy - outcome of meeting held earlier</th>
<th>MK explained that there had been a meeting earlier in the day (2.00pm - 5.00pm) attended by 10 Board members + Sarah Davis (CIH/Senior Policy &amp; Practice Officer) at which the Mayor’s Draft Housing Strategy for London was discussed in order to inform the Board’s views. SD had agreed to write up the outcome and circulate it to those attending for urgent comments - in order to meet the 17th February deadline for responses. The London Board views would be incorporated in the overall CIH response, which will be put together and sent to GLA by the CIH Policy Team. (SD circulated her draft on 7 February). RW was asked to circulate the final version to all London members, for information. A webinar on the subject is also planned for the morning of Tuesday 21 January, which will be organised by CA and “hosted” by JT. (See also Item 5 above) It is also the topic for the 3rd Drink, Think-Tank on 11 February attended by Richard Blakeway (Deputy Mayor for Housing, Land &amp; Property). Note: The DTT No3 was subsequently cancelled in view of a threatened tube strike</th>
<th>SD</th>
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<tr>
<td>8- AGM 2014 - Arrangements - Final Briefing</td>
<td>LH had dealt with this under Item 5 above - but reminded the meeting that the Planning meeting for ALL the 2014/15 Board members would be held on Tuesday 4 February 2014 from 3.00pm - 7.00pm at 236 GIR (Refreshments from 2.30pm) - followed by dinner at a nearby venue - where the discussion and team-building would continue in a more relaxed atmosphere. She stressed that it was vital that all 2014/15 Board members and Co-optees attend.</td>
<td>CA/JT/RW</td>
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<td>9- Any other business</td>
<td>There was none</td>
<td>RW</td>
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<td>There were none</td>
<td>LH issued a formal Welcome to all the “new faces” to the Board and heartfelt thanks to all outgoing Board members for all their hard work over the year. MK reciprocated by expressing the Board’s thanks to LH for her year as Chair.</td>
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| 10- Date & Venue of next meeting | **Tuesday 21st January 2014**  
**AGM**  
**Sponsored by Batchelors - Solicitors**  
**Starting at 1.30pm prompt**  
London Welsh Centre  
157-163 Gray’s Inn Road  
London WC1X 8UE  
Meeting closed at 7.35pm | RW |