# **CIH Level 4 Certificate in Housing**



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## What is the Level 4 Certificate in Housing?

The Level 4 Certificate in Housing is a one year vocational gualification, comparable to the first year of an undergraduate degree, which explores areas of housing policy, law, finance, and professional practice. The qualification is made up of four mandatory units:

- Financing for housing
- Housing law
- Housing policy
- Professional practice skills for housing

You will then choose and study any two of the following four optional units:

- Housing management services
- Strategies for promoting independent living and wellbeing
- Managing people and change
- Research skills for housing

## Why study this qualification?

By gaining an accredited gualification from CIH you will:

- Develop your career prospects
- Become an effective housing professional
- **Gain a deeper understanding of how your** organisation and others in the housing industry work
- Gain technical knowledge and understanding of housing practice at a management level
- Progress to Level 5 Diploma in Housing and CIH Chartered membership CIHCM.



**Duration: approximately 12** months, with an average of eight hours study a week.



Cost: depending on how you want to study the course cost can vary: **Online: £2.250** Online plus: £2,740 Bitesize: £375 per unit



**Includes complimentary** CIH membership for the duration of your studies.

## Who should apply for this qualification?

If you're looking to move in to a housing management role, new to housing leadership or management, or looking to gain a level 4 housing qualification.

To register on this qualification you should, as a minimum requirement, have completed one of the following:

The CIH Level 3 Certificate in Housing Practice OR

□ An equivalent Level 3 qualification or higher

If you don't meet this minimum requirement but have relevant experience working in the housing sector, your application may also be considered.

You will be asked to provide evidence of your working in the housing sector as part of the application process.

Applicants must be aged 18 or over, be confident using IT and have access to a computer.



## What will I learn?

#### Housing policy (mandatory)

- Understand the policy process in a housing context
- Understand the historical development of national housing policy
- Understand how a housing policy impacts on practice.

#### Financing for housing (mandatory)

- Understand the impact of financing policy on the provision of housing
- Understand the income and expenditure of housing organisations
- Understand approaches to budgeting and forecasting for the financing of housing organisations.

#### Housing law (mandatory)

- Understand the legal framework in a housing context
- Understand the key legislation in relation to landlords and tenants
- Understand the application of the law to an area of housing practice.

#### Professional practice skills for housing (mandatory)

- Understand the concepts of being a member of a profession and acting professionally
- Understand the skills required to be a housing professional
- Be able to assess own professional performance
- Be able to manage own professional development.

Please note: Strategies for promoting independent living and wellbeing and research skills for housing are not available for online plus learners.

#### Housing management services (optional)

- Understand the basis for the provision of housing services
- Understand key housing management functions
- Understand how individuals access housing.

## **Strategies for promoting independent living and wellbeing** (optional)

- Understand the policy context of independent living and how it contributes to the integration of health and care
- Understand local strategies for health and wellbeing
- Understand organisational procedures to safeguard individuals with care and support needs
- Understand how technology, housing management and design can enable independent living to achieve health and wellbeing.

## Managing people and change (optional)

- Understand the key human resource functions used to manage people
- Understand the principles of team management
- Understand how to manage change.

#### Research skills for housing (optional)

- Understand why research is important for planning housing and housing related services
- Understand different research methods and research ethics
- Be able to plan a research study.



## What can I expect as a CIH online learner?

CIH supports you as an <u>online learner</u> in a range of ways. We offer online qualifications which means your studies are done virtually, so you can fit this around your day job, personal life and make it work for you.

At the beginning of the qualification, you'll be provided with a brief introduction to the qualification and information on how it is delivered, structured and assessed.

#### How we support you:

- You'll have an academic tutor who offers you support throughout your gualification via email and telephone on request. Your tutor will mark your assignments and give you feedback as well as provide you with advice and support on any academic issues.
- Get a complete set of online learning materials to work through for each unit. You will submit an assignment at the end of each unit of study (approximately every eight weeks).
- **D** Each unit contains activities to help support your learning and forums in which you can stay in contact with your fellow learners and share your thoughts on the study topics and assignment tasks.
- The <u>CIH Housing Academy</u> will support you throughout your qualification, offering guidance when personal or work-related problems arise that may affect your studies.
- Communicate and share ideas with other learners via our e-learning site, Moodle.



## **Study methods**



Online - flexibility to study where and when works for you.



**Online plus - includes additonal** virtual tutor-led sessions.



**Bitesize - study a single** unit at your own pace.

## **Apply now**

Apply for this qualification online.

For more information, call our friendly team on 024 7685 1700 opt 2 or email us at housing.academy@cih.org.

Once your application has been approved, an invoice will be raised and sent to your employer. If you're paying for the qualification yourself, payment will be required via credit/ debit card.

Please visit the Level 4 Certificate in Housing for details of the entry requirements.

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