

CIH EPAO Fees Schedule



Chartered
Institute of
Housing
Approved assessment
organisation

Schedule 1: Fees schedule 1st April 2022 – 31st March 2023

Fees schedule for commissioning organisations (per apprentice):

End point assessment title:	Fee:
CIH Level 2 End Point Assessment for Housing and property management assistant	£600
CIH Level 3 End Point Assessment for Housing and property management	£1060
CIH Level 4 End Point Assessment for Senior housing and property management	£1280

Additional fees (per apprentice):

Fee title:	Fee description:	Fee:
Cancellation fee	If an interview/professional discussion is cancelled by the ATP and/or employer within 5 working days of it taking place. A charge will be made to cover administration. Expenses for end point assessor travel (if face to face) will be charged if the interview / professional discussion is cancelled on the day.	£52
Resit / Retake fee	Resit/retake of portfolio / case study / project Resit/retake of interview / professional discussion	£52 £130
Appeals	Appeal an assessment decision (This fee is refundable should the appeal be successful)	£52

End point assessment fees are exempt from VAT.

Schedule 2: Contractual payment milestones 22/23

The contractual payment milestones, set out below, are the administrative points used to prompt an invoice. All charges are non-refundable should an apprentice withdraw at any stage.

CIH Level 2 End Point Assessment for Housing and property management assistant (No change to fee as we have reached ESFA 20% cap)		
Stage 1	Registration	£100
Stage 2	Gateway submission	£225
Stage 3	Completion of end point assessment	£275
		Full amount: £600
CIH Level 3 End Point Assessment for Housing and property management (We are only charging at 15% of the possible ESFA 20% cap therefore saving you £340 per apprentice)		
Stage 1	Registration	£110
Stage 2	Gateway submission	£320
Stage 3	Completion of end point assessment	£630
		Full amount: £1060
CIH Level 4 End Point Assessment for Senior housing and property management (We are only charging at 14% of the possible ESFA 20% cap therefore saving you £520 per apprentice)		
Stage 1	Registration	£110
Stage 2	Gateway submission	£320
Stage 3	Completion of end point assessment	£850
		Full amount: £1280